

**YOU MAY NOW FILE THIS RETURN ON-LINE AT [www.captax.com](http://www.captax.com)**

See below for more information

Dear Taxpayer(s):

The tax return and instructions making up this packet are specifically for use only by residents of South Middleton School District (SMSD). If you were not a resident of SMSD during any part of 2008, but were a resident of another taxing jurisdiction, which is part of the Capital Tax Collection Bureau (CTCB), please obtain a tax return not specifically for SMSD by visiting our web site at [www.captax.com](http://www.captax.com) or by contacting one of our offices.

CTCB collects the local earned income tax (EIT) for the South Middleton School District. Please note that CTCB is not the EIT collector for the South Middleton Township. The Central Tax Bureau of Pa., Inc., CENTAX), has been contracted to collect the Township's portion of the EIT tax. As a result, residents of the South Middleton Township must file two separate annual local EIT tax returns: one return for the School District and one return for the Township.

If you are a South Middleton Township resident, and you did not receive a form for filing the Township's portion of the tax, please contact the South Middleton Township Municipal Offices or CENTAX to obtain a form. This split-collection of taxes between the school district and the township requires special rules for apportioning, or sharing, tax withheld by an employer (line 14 of the tax return). The apportioning is done by completing "Chart A," a schedule found on the reverse side of the Bureau's Copy of the return enclosed.

This packet includes a special EIT final return Form 531 (SMSD) for tax year 2008 to be completed by taxpayers in the South Middleton Township for reporting their income and tax information for South Middleton School District. The Central Tax Bureau, the tax collection agency for South Middleton Township, also has a special form for the Township's portion of this filing. In an attempt to simplify the filing process, both filing forms were altered to make line items similar. Please note that on the enclosed special final return form lines 10, 16, and 18 have intentionally been omitted.

If you moved during 2008 between different school districts within CTCB's jurisdiction where the levied tax rates are different, you will need to complete and return enclosed form "Schedule P" and file separate returns with CTCB for each residence where there are different tax rates. Such "multiple" returns must be filed at the same CTCB office.

You can also elect to have a refund directly deposited to your checking or savings account by completing the required information found to the left of the heading "DIRECT DEPOSIT INFORMATION" which appears between lines 21 and 22 of the enclosed return.

**You can now file on-line.** If you are interested in filing your return on-line please go to [www.captax.com](http://www.captax.com) and click on the link. It is very important that you have this form with you since it contains your PIN which is needed to complete this return. This PIN is unique to a taxpayer and cannot be used for the taxpayer's spouse. Also you may only file your 2008 return on-line, any older returns must be completed manually. If you have a balance due with the on-line filing you will have options to make your remittance. This remittance is due by April 15, 2009, and will be considered late if paid after that date.